# Data Protection Statement

It is very important for us that all personal data that you provide to us are protected and kept safe. This document tells you more about how we use and process your personal data.

## 1. Legal Grounds

The EU General Data Protection Regulation (GDPR), the Data Protection Act 2000 and the Data Protection Amendment Act 2018 serve to guarantee the right to protection of personal data. We process your data exclusively in accordance with the statutory provisions (GDPR, Data Protection Act 2018, Telecommunications Act 2003).

## 2. Responsibility

This Data Protection Statement is valid for the following company:

**HEAT gas technologies GmbH**
Siegfried Marcus-Straße 9
A-2362 Biedermannsdorf
Phone: +43 2236 73 130
office@heat.at

**Contact for questions concerning data protection**
*datenschutz@heat.at*

## 3. Purpose, Legal Grounds, Storage Period and Data Recipients

3.1. We need the collected personal data for the purpose of communicating with our customers and suppliers. The data are collected, stored, processed and used exclusively for this purpose.

3.2. The legal grounds for the processing of your personal data arise almost exclusively from the fulfilment of our legal and contractual obligations. Should your data be processed for other purposes than these obligations, and without a legitimate interest, we will do so only on the basis of your consent.

3.3. We only process data that we have received from you lawfully in the course of our business relationship or in the initiation of a business relationship. The data we process are fundamental personal data such as name, job position and preferred contact details.

3.4. We process your personal data, where necessary, throughout the entire duration of the business relationship (from initiation through handling to termination of a contract), and beyond that in accordance with the statutory duty to preserve records and documentation duties arising from the Austrian Business Code (UGB) or the Federal Tax Code, among others.
The need to store the data may arise from a possible legal dispute or from ongoing warranty and guarantee periods.

3.5. Within the scope of operation of our websites, we commission external service providers who may have access to your personal data in the course of their work, if the data are required in order for them to provide their service. These service providers have committed compliance with the applicable data protection regulations to us.

## 4. Website

We will collect the following information when you visit our website: The data and time when you visit a page on our website, your IP address, name and version of your web browser, the website (URL) that you visited before visiting this website, and certain cookies

4.1. Cookies

So-called cookies are used on this website. A cookie is a small file that can be saved to your computer when you visit a website. Basically, cookies are used to offer users additional functions on a website. They can be used, for instance, to allow you to navigate the website more easily, or to allow you to return to a website on the same page that you left it on, and/or to save your preferences and settings when you visit the website again. Cookies cannot access, read or modify any other files on your computer.

Most of the cookies on this website are so-called session cookies. They are deleted automatically when you leave our website again. Permanent cookies, on the other hand, remain on your computer until you delete them manually in your browser. We use such permanent cookies to recognise you when you visit our website the next time.

If you want to control the cookies on your computer, you can choose your browser settings so that you are notified when a website wants to save cookies. You can also block cookies, or delete them once they have been saved to your computer. If you want to know more about how to do this, please use the “Help” function in your browser.

Please note that blocking or deleting cookies can impair your online experience, and could prevent you from making full use of the website.

4.2. Contact form

Your information, including personal data, from our contact form is transmitted to us via our own mail server for processing of your enquiry and then processed in accordance with your inquiry. The data entered in the contact form are not stored in any other system or forwarded to third parties. We cannot process your inquiries without these data.

## 5. Consent and Right to Withdrawal of Consent

5.1. If your consent is required for the processing of your data, we will only process the data after you have given your explicit consent.

5.2. We do not process any data of minors, and we are not authorised to do so.

5.3. You may withdraw your consent at any time by writing to the following e-mail address: *datenschutz@heat.at* . In this case, your stored personal data will be erased if possible or anonymised, and subsequently used only for statistical purposes without any personal reference. The lawfulness of processing done on the grounds of your consent prior to your withdrawal shall not be prejudiced by the withdrawal of consent.

## 6. Data Security

The HEAT gas technologies GmbH uses technical and organisational security measures to protect the saved personal data from accidental or deliberate manipulation, loss or destruction, and from access by unauthorised persons. Our security measures are continuously improved in accordance with technical progress.

## 7. Your Rights

You have the following rights with regard to the processing of your personal data:

- Right to access
- Right to rectification or erasure
- Right to restriction of processing
- Right to objection to processing
- Right to data portability

With regard to your rights you can contact us by e-mail:
*datenschutz@heat.at*

or write to us:
HEAT gas technologies GmbH
Siegfried Marcus-Straße 9
2362 Biedermannsdorf

You also have the right to lodge a complaint about our processing your personal data with a supervisory authority.

Austrian Data Protection Authority
Barichgasse 40-42
1030 Vienna
E-mail: dsb@dsb.gv.at